



Dear Customers,

We want to let you, our valued customers, know that **we are here**. We are still working from our office on Outlet Drive in Knoxville, TN and we are still taking orders and service calls, delivering product and servicing your printing equipment as long as we are able to do so.

We want to assure you that we take the health and well-being of our community, customers, and associates very seriously. Like you, we're closely monitoring the quickly developing effects of the Coronavirus (COVID-19) pandemic.

**To that end, our Lobby is Closed until further notice. Orders will be taken by phone and either shipped or delivered Curb-Side. Printer Repair Drop-Offs and Pick-Ups are by appointment only. PLEASE CALL US AT 865/525-8020.**

We are all in this together. We will continue to monitor the COVID-19 situation and will follow guidance from public health officials and government agencies, so we can continue to support our customers and communities as needed.

For more information about COVID-19 and what you can do to keep healthy and safe, visit the Centers for Disease Control at [cdc.gov](https://www.cdc.gov) or your local health department's website.

If you have any questions about service or products, please let us know.

God Bless.  
Sincerely,

Clint & Dustye McCarty  
NuCycle Toner & Ink / Southeastern Laser  
[www.nucycle.com](https://www.nucycle.com)  
865/525-8020

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